

REQUEST FOR PROPOSALS
Grenada County, Mississippi
2014 HOME Program
Legal, Housing Inspection, Environmental Specialist
And Land Surveying Services

Grenada County, Mississippi, will accept sealed proposals from qualified firms to provide **Housing Inspection and Surveying** services for the county's 2014 Home Investment Act Partnerships Program (HOME) Grant Project (1226-M14-SG-280-201), which will replace two (2) substandard housing units within the county.

The selected offerors must have proven ability to effectively implement the roles and responsibilities related to the HOME – Homeowner Rehabilitation/Reconstruction Program.

1. HOUSING INSPECTION

The inspector shall attend the Pre-Construction Conference, make at a minimum two (2) progress inspections, request any change orders through the Administrator, and complete the final inspection with the contractor, homeowner and administrator. The offerors to provide these services must be licensed by the State of Mississippi and have the new home (NH) designation. For further information, please contact the Project Administrator. The contract for these services will be on a per unit basis.

2. SURVEYOR (LAND/PARCEL SURVEYING)

The land surveyor will conduct the necessary field inspections for locating, establishing or reestablishing the boundaries and/or corners of lots, tracts and/or parcels of real property in accordance with acceptable procedural techniques. The contract for these services will be on a per parcel basis.

Those desiring consideration should submit proposals by the time and date stated and must include the following:

1. Qualifications - List of qualifications of each staff person to be assigned to project.
2. Experience - Information regarding the experience of the firm. This information should include types of project activities undertaken.

3. Capacity for Performance - Identify the number and title of staff available to be assigned to provide services and capacity to perform the work within the time limitations.
4. Familiarity - Knowledge of the type of problems applicable to the project.

All proposals will be rated on the following system to determine the best proposal: Description and Maximum Points: Qualifications - 30; Experience – 30; Capacity - 30; Familiarity - 30; Total Maximum Points: 120 Points.

The selection committee will base their evaluation on the written responses. The award will be made to the most qualified offeror whose proposal is deemed most advantageous to Grenada County, all factors considered.

Interested parties must submit their qualifications for consideration by Thursday, March 31, 2016, at 4:00 p. m. Responses received after this time will not be considered. Proposals will be opened at the 9:00 A.M. April 4, 2016 Board of Supervisors meeting.

Responses should be sent to: Grenada County, ATTN: 2014 HOME Grant Professional Services, 59 Green Street Ste 1, Grenada, Mississippi 38901.

We encourage all eligible Section 3 businesses to submit a proposal.

This solicitation is being offered in accordance with state requirements governing procurement of professional services. Accordingly, Grenada County reserves the right to negotiate an agreement based on fair and reasonable compensation for the scope of work and services proposed, as well as the right to reject any and all responses deemed unqualified, unsatisfactory or inappropriate.